

1 October 2016

Recommendations for Presenting your Fibre for Collection (With the objective to reduce pass through freight, sorting and grading costs, there by ultimately increasing the payout to Growers)

Help us minimise payout delay and maximise payout amount by following these simple steps to minimize two of our biggest direct costs, freight and sorting/grading.

1. Remove as much vegetable matter (VM), dust and any other contaminants as possible and then separate the fibre for each animal into two types:
 - a. The fleece or blanket.
 - b. “Shorts” or neck, bellies and legs (NBL). The neck sometimes can be as good as the fleece, so it is better to keep separate if you are not sure. In such cases note it on the bag.
2. Bag each type separately according to colour grade. Please see our “Fibre Grading for Pacific Alpacas 2016 – 2017” document for details of how to grade your fibre.
3. It is preferable, but not essential, that you use a FREE Pacific Alpacas Fibre Collection bag (see later) for your fibre. These are provided free to contributing growers so if you need any please contact us and we will get them to you.
4. If you have more than one animal with the same colour please combine similar colours to save bags, we do not need the animals name on the bag.
5. Using a waterproof marker, very clearly label EVERY bag with as much of the information shown to the right as possible.
 - a. Farm Name: or your name(s) so we can identify whose fibre it is.
 - b. Account Number: every contributing grower is issued a unique PAG (Pacific Alpacas Grower) number - email or call us if you are not sure.
 - c. Bag No.: Self-explanatory (please mark X of Y number of bags)
 - d. Grade: using the grades below, please enter the colour grade as below:
 - e. Weight: This is not essential as we will weigh every bag once it arrives in our warehouse but it is good practice for you to weigh your bags before we

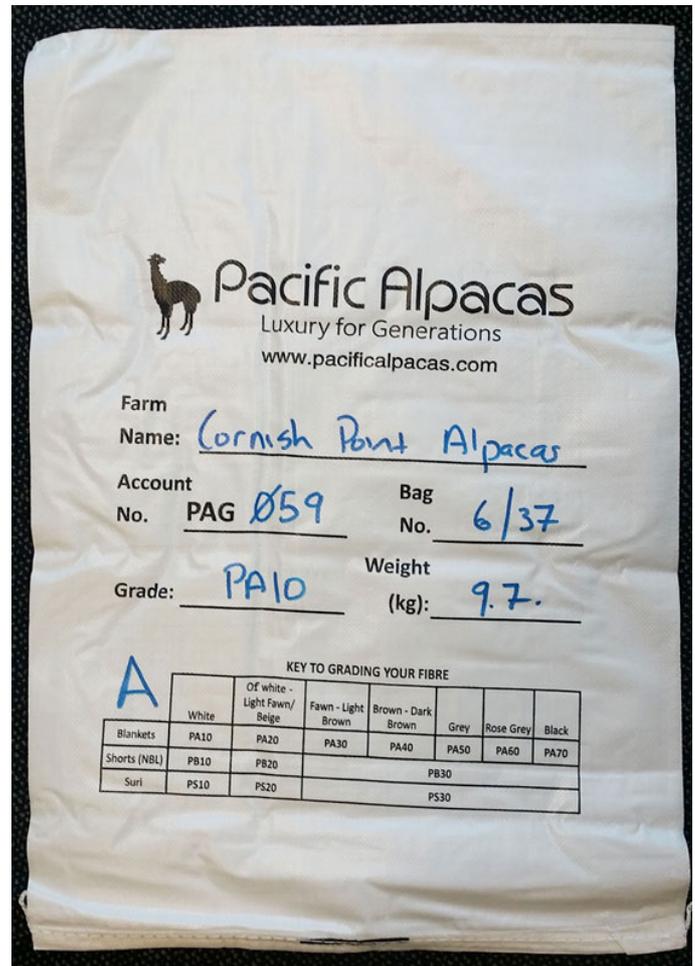
Farm Name: _____	
Account No. PAG _____	Bag No. _____
Weight (kg): _____	
Grade: _____	

collect them as well. You will receive a consignment sheet advice within 30 days of us receiving your fibre.

The image to the right illustrates a correctly labelled collection bag, although in the case the 'A' would obviously have been added after the fibre was graded by micron.

Please Note:

1. **Please do not record your animal's name on the bag; we have no method of tracking this. Sorry there is no point.**
2. **Please only write on ONE SIDE of the bag; they are printed both sides and we hope to recycle and use them for two or more years.**



6. If you have a lot of fibre, say over 100kg, please put all your bags into one or more wool fadges. We will replace / swap fadges with you at pick-up at no cost.
7. Please complete and provide the following forms with your fibre and either give it to our driver at pickup or include it with the bags if you drop off.
 - a. A 'Fibre Consignment Receipt 2016-2017'
 - b. As many "Fibre Consignment Bag Weights" forms as necessary, depending on the number of bags you have (each form has space for the details of up to 60 bags).